



REGISTRATION

Annually, Army Ten-Miler rolls out registration in two sessions: Priority Registration and General Registration. All teams are in-person. There are no virtual teams. There are no transfers between in-person and virtual races.

INDIVIDUAL RACE REGISTRATION:

GENERAL REGISTRATION

General Registration for the 39th Annual Army Ten-Miler will open on March 8, 2023, at 0800 EST, on armytenmiler.com/register. General Registration is open to everyone ages 13 and up. The cost of the ATM In-Person Individual General Registration is \$89 plus processing fees until August 31, 2023. Price will increase to \$99 plus processing fees, starting September 1, 2023.

*The U.S. Active Duty Military and Reserve service members are permitted to register during General Registration.

If you do not already have one, you will be prompted to create an Active account as a part of ATM registration. Active is the provider of ATM registration platform.

ACTIVE ACCOUNT USER NAME: Use your email address to create your Active Account User Name (Example: runatm@gmail.com)

ACTIVE ACCOUNT PASSWORD: Create your own password (Example: IrunFast#55). We suggest using personal email accounts rather than .mil email addresses and/or, corporate email addresses for Active Account creation/ATM registration due to strict email filters that may block event email communications and ACTIVE Account password-reset emails.

All runners must maintain a 15-minute mile pace or better, complete the entire course, and finish the race in 2hrs 30mins or 150mins to receive an official race time and results.

TEAMS REGISTRATION:

All teams are in-person teams. There are no virtual teams. Runners who wish to register and run as a team can register during Priority or General registration using the team registration link. The cost of the ATM In-Person Team General Registration is \$89 plus processing fees until August 31, 2023. Price will increase to \$99 plus processing fees, starting September 1, 2023. Team Registration will follow the Individual Registration price schedule and potential price increases.

JOIN A TEAM: You can join a team that already exists. Obtain a team name and a team password from the team captain and click on Join a Team link on ATM registration site. The price for the team registration for one runner is \$89. This price does not include team name creation cost of \$55 + processing fees, because when Joining a Team, a runner is not creating a team. To create a team, see Creating a Team section below. Team Registration will follow the Individual Registration price schedule and potential price increases.

Team captains select runners for their teams. A team captain can add/remove a runner from a team. Only a team captain can provide you with a name/password of a team they want you to join. ATM does not have open teams you can join if you do not know the team captain.

CREATING A TEAM:

All teams are in-person teams. There are no virtual teams. There are two ways to create a team:

- 1. NON-PARTICIPATING TEAM CAPTAIN:** Any person can create a team as a non-participating team captain by buying a team name for \$55. Buying a team name for \$55 does not include a runner registration cost of \$89. Therefore, a non-participating team captain is not registered to run in the ATM. A non-participating team captain only acts as an administrator for a team they created. As a team administrator, the non-participating team captain may purchase up to 8 pre-paid race entries ($8 \times \$89 = \$712 + \$55$ (team name) + processing fees) during the registration. All teams are in-person teams. There are no virtual teams. You will be asked to provide a team name. A Team Name is a name you chose to give your team (i.e. ATMRUNNERS23). You can password protect your team if you wish (i.e. runfast), but you are not required to password protect it. Protecting your team with a password prevents unknown runners from entering your team. Team Registration will follow the Individual Registration price schedule and potential price increases.
- 2. CREATE A TEAM:** Participating team captain, a runner who wants to purchase a team name to create a team (\$55 + processing fees) and register to run on that same team (\$89 + processing fees) should click on Create a Team link. They will be automatically appointed as the team captain. They will have an opportunity during registration to invite registered runners to join their team if they know the runners' email addresses. If not, they can invite runners who are already registered to join their team after registration using Active Team Management tool. If the team captain is not yet ready to fill their team with runners, they can purchase up to 8 per-paid race entry links during registration ($8 \times \$89 +$ processing fees) and will have until September 8, 2023, to use/fill the pre-paid race entries with actual runners. All unused pre-paid entries will expire on September 8, 2023.

A Team Name is a name you chose to give your team (i.e. ATMRUNNERS23). You can password protect your team if you wish (i.e. runfast), but, you are not required to password protect it. Protecting your team with a password prevents random runners from entering your team.

ATM does not offer refunds/deferrals for unused pre-paid entries or any fees/costs you incurred in association with ATM. All teams are in-person. There are no virtual teams.

To view full details on Team Registration How-To Tips, please visit:
<https://www.armytenmiler.com/race-day/team-management/>

PRE-PAID RACE ENTRY INVITATIONS:

Pre-Paid race entries provide team captains with flexibility of buying up to 8 pre-paid registrations (8 x \$89 + processing fees) without knowing who the runners on their team(s) will be. In order to purchase pre-paid race entries a runner must first create a team by purchasing a team name (\$55 + processing fees). Pre-paid race entries can only be purchased during ATM registration. A team captain can send pre-paid race entry invitations to selected runners during registration if they know runners' email addresses. If not, they can send the pre-paid race entry invitations after the registration using Active Team Management. All pre-paid invitations must be used by September 8, 2023. If not used by September 8, 2023, the team captain will lose purchased pre-paid race entries. ATM does not offer refunds/deferrals for the unused pre-paid race entries. It is team captain's responsibility to fill their pre-paid race entries before the deadline, September 8, 2023. ATM does not offer refunds/deferrals for any fees/costs you incurred in association with ATM. All teams are in-person. There are no virtual teams.

PRE-PAID RACE ENTRY INVITATION PRICES:

The cost of the ATM In-Person Pre-Paid Race Entry Registration is \$89 plus processing fees until August 31, 2023. Price will increase to \$99 plus processing fees, starting September 1, 2023. Pre-Paid Registration will follow the Individual Registration price schedule and potential price increases.

TEAM MANAGEMENT:

All Team Changes must be completed by September 8, 2023. All teams are in-person. There are no virtual teams. There are no transfers between in-person and virtual races.

A captain will manage their team using Active Team Management tool located in their Active Account (Active My Events link is located in the purchase confirmation email).

Active Team Management Tool is used to:

1. Send and re-send race entry invitations to registered runners you want to join your team.
2. Use pre-paid race entries if you purchased any. To use pre-paid race entries, you will need to know email addresses of a runners who you wish to provide with pre-paid registration links.
3. Resend the invitations to join your team if your runners did not receive the link due to their email issues, junk mail, etc.
4. Adding and Dropping team members
5. Changing team captains
6. Deleting unfilled team slots

ACTIVE ACCOUNT USERNAME AND PASSWORD are different from a team name and password. A team captain must enter their Active Account username and password to access Active Team Management Tool:

ACTIVE ACCOUNT USERNAME is the exact email address you used during registration when you created your Active Account (i.e. runner@hotmail.com) and the password is the password you created (IrunFast#55).

TEAM NAME is a name you chose to give your team (i.e. ATMRUNNERS23). You can password protect your team if you wish (i.e. runfast), but you are not required to password protect it. Protecting your team with a password prevents random runners from entering your team. There are no refunds/deferrals.
To view full details on Team Management How-To Tips, please visit:

IN-PERSON RACE RUNNER TO RUNNER TRANSFERS

The ATM runner to runner transfer program is back. Runners will be able to transfer their in-person registration to another runner who fishes to run ATM in-person race at the Pentagon, in Washington, DC. Transfers between virtual and in-person races are not permitted. The in-person race transfer fee is \$35. If a registered in-person runner desires to transfer their registration to another runner in need of in-person ATM registration, it is the seller's responsibility to find a person who wants to buy their unwanted registration. Army Ten-Miler will not facilitate nor provide a platform for runners to find prospective buyers of their unwanted registration. 2023 Race does not permit Virtual to In-Person and vice-versa registration transfers.

The in-person runner to runner transfer program will open July 15, 2023, and close on September 1, 2023 (dates subject to change).

RUNNER BIBS & PACKETS will not be mailed. All runner packets must be picked up at ATM Expo at the DC Armory on 6 and 7 October before 6 PM EST. ATM does not offer Race Day packet pickup. If you are unable to pick up your race bib and packet because you flight is delayed and/or are unable to make it to the Expo/Race for whatever reason, please ensure that a friend/family member in area picks up your bib/packet. ATM is not responsible for getting your bib/packet to you. All bibs and packets left behind at the Expo will be discarded.

ATM COMMEMORATIVE GEAR SHIPMENTS:

If you have purchased any ATM gear during registration, this address will be used for shipping purposes. ATM gear supplier will start shipping the gear in June of 2023 and will continue to do so in batches until all orders are filled.

REGISTRATION DEFERRALS:

Army Ten-Miler does not offer deferrals of registration. The only exception to this policy are the U.S. Military Active Duty members on official deployment orders.

REGISTRATION REFUNDS: The race is run rain or shine. There are no refunds/deferrals.

Please note that you will be required to agree to the ATM race waivers before you can proceed to the checkout page of the registration, pay, and complete the registration.

Source: ATM Race Waivers

"ATM RACE POLICIES FOR IN-PERSON AND VIRTUAL EVENTS

Security Policy: In the event of any security policy change, there will be no refunds/deferrals.

Refund Policy: I understand there are no refunds/deferrals. if I do not participate in this race and its associated events (i.e. Youth Run and others) or if this race and its associated events

cannot be held because of an act of God or circumstances beyond the Army Ten-Miler Fund's control, i.e. weather delays and impact, pandemic and impact, civil unrest, government restrictions, or unforeseen commercial delays any expenses incurred or entry fees and processing fees paid by me to participate will not be refunded.”

Note: This document is subject to changes and will be updated periodically. Updates will be shared with runners via ATM website, e-newsletter and social media.